



Carnforth Town Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND
A G E N D A – WEDNESDAY 17th MAY 2023 at 7:00pm or on rise of the Annual
Town Meeting, whichever is sooner

- 23047. Apologies:** To receive apologies
- 23048. Declarations of Interest:** To receive Declarations of Interest and Dispensations on items on the Agenda
- 23049. Urgent Business:** To consider matters of urgent business
- 23050. Minutes:** To consider Minutes of the meeting held on 15th March 2023
- 23051. Public participation & information only updates:** To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will be considered as an agenda item at a future meeting)
- 1) Public discussion
 - 2) Town Mayor and Members updates and information only reports
 - 3) Reports of Ward and County Councillors
 - 4) Reports from outside bodies
- 23052. 2022 / 2023 Year End Reports:** To consider the following reports for the financial year ending 31st March 2023:
- 1) Clerk's Report (See attached);
 - 2) [Internal Auditor's Report](#);
 - 3) Annual Governance and Accountability Return (AGAR):
 - Accounting System Reports: [Bank Reconciliation](#); [Annual Return](#); [Reserves](#); [Explanation of Variances](#)
 - [Unaudited AGAR](#) – approval of Annual Governance Statement (Section 1) and Accounting Statements for 2022 / 2023
 - 4) Exercise of public rights: To consider and approve the period for the exercise of public rights to inspect the accounts is set as Monday 19th June to Friday 28th July 2023 inclusive;
 - 5) [Risk assessment and log](#);
 - 6) Annual Report: To consider and approve Annual Report for the year ended 31st March 2023 (See attached)
- 23053. Insurance:** To approve insurance renewal for 2023 / 2024 (Clerk to Report)



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23054. Planning Applications & Temporary Road Closures: To consider planning applications and temporary road closures set out below. Planning applications can be viewed online at <https://www.lancaster.gov.uk/planning/view-applications-and-decisions>

Application No:	Description
23/00424/CU	Change of use of ground floor shop/takeaway to residential flat – 114 Kellet Road Carnforth LA5 9LS
23/00475/FUL	Erection of a single story side extension and construction of external steps – Elpha House, Netherbeck, Carnforth LA6 1AA

- 23055. Planning Decisions:** To receive an update on planning authority decisions on previously considered applications (see Agenda pack)
- 23056. Property & Environment Committee:** To consider report of Committee meeting held on 9th May 2023 (Meeting not quorate)
- 23057. Finance & Governance Committee:** To consider report of Committee meetings held on 10th May 2023 (Meeting cancelled)
- 23058. Payments for Authorisation:** To consider for approval payments awaiting authorisation (See Agenda Pack)
- 23059. Town Development & Planning Committee:** To consider report of committee meeting held on 15th May 2023 (To follow)
- 23060. Annual Town Assembly:** To receive an update on arrangements for the Annual Town Assembly on 1st June 2023
- 23061. Correspondence:** To consider correspondence received since the last meeting (To follow)
- 23062. Items for next Agenda:** To consider agenda items for the next ordinary meeting of Carnforth Town Council
- 23063. Date of next meeting:** Wednesday 14th June 2023 at 6:30pm

Town Clerk & Responsible Finance Officer

15 May 2023

Tel: 07828254149 Email: clerk@carnforhtowncouncil.org